



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Ethics Training for Elected Board Members

POLICY NUMBER: 4060 **Adopted: June 25, 2013** **Amended: November 14, 2023**
FORMER NUMBER: 4095

Section 4060.01 Purpose

The purpose of this policy is to establish the procedures governing the Board of Directors of the Georgetown Divide Public Utility District.

Section 4060.02

All directors and designated executive staff of Georgetown Divide Public Utility District shall receive two hours of training in general ethics principles and ethics laws relevant to public service within one year of election or appointment to the board of directors and at least once every two years thereafter, pursuant to Government Code Sections 53234 through 53235.2. The GDPUD General Manager is a designated executive staff required to receive this training.

Section 4060.03

This policy shall also apply to all staff members that the board of directors designates and to members of all commissions, committees, and other bodies that are subject to the Ralph M. Brown Act.

Section 4060.4

All ethics training shall comply with Government Code Section 53235, and/or be provided by entities whose curricula have been approved by the California Attorney General and the Fair Political Practices Commission.

Section 4060.5

Directors shall obtain proof of participation after completing the ethics training. Applicable costs for attending the training will be reimbursed by the District.

- A. District staff shall maintain records indicating both the dates that directors completed the ethics training and the name of the entity that provided the training. These records shall be maintained for at least five years after directors receive the training.

Ethics Training

Section 4060.6

District staff shall provide the General Manager and Board of Directors with information on available training that meets the requirements of this policy at least once every year.

Section 4060.7

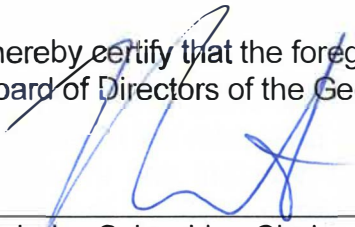
Ethics training may consist of either a training course or a set of self-study materials with tests and may be taken at home, in person, or online.

Section 4060.8

Any director of GDPUD who serves on the board of another agency is only required to take the training once every two years.

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 4060 amended by the Board of Directors of the Georgetown Divide Public Utility District on November 14, 2023.



Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT